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LHCS Statement of Purpose

We believe it is our responsibility as Christians to raise children in the light of God's Word. The education of children must be Christ-centered, equipping them to become responsive disciples of Christ who seek the will of the Lord in all aspects of life.

LHCS Mission Statement

Kitchener-Waterloo Christian School Society advances dynamic, excellent Christ-centered education through unconstrained facilities, exceptional programs, and extensive resources that cultivate responsive disciples of Christ.

LHCS Vision Statement

As a diverse community, Kitchener Waterloo Christian School Society intentionally engages God's world, locally and globally, through distinctive educational programming, strategic partnerships and sustainable growth.

Effective Date:	<i>May, 2006</i> <i>(replaces the policy adopted in 1996)</i>	Review Date:	<i>Annually</i>
Revision Date(s):	<i>June, 2007</i>	Committee:	<i>Board of Directors</i>

Policy 106 – Admissions and Expulsion Policy

Eligibility

For a student to be eligible for admission, that parent/guardian must

- be in agreement with the school's mission, vision and purpose
- provide adequate information from the previous school attended
- agree to the proposed placement and programs by the school
- have an enrollment form completed in full with the appropriate deposit
- if an applicant cannot provide a pastoral reference letter, applicants will provide a description of how the teaching of Christian beliefs at LHCS will be supported by consistent Christian beliefs in the home.

For a student to be eligible for admission, that student must

- be evaluated by the Principal, resource staff (if necessary) and classroom teacher (if necessary)
- be able to benefit from the school's program
- be of suitable age for the grade assigned.

For a student to be eligible for admission, that school must have the capacity to

- meet the students needs (spiritually, socially, emotionally, physically, academically)

- financially assist (if requested and funds are available)
- follow its own class size guidelines.

LHCS does not discriminate on the basis of race or ethnic background.

The principal may admit students for a probationary period not to exceed 60 days.

Appeals

The parents may appeal an admission decision to the Board of the K-W Christian School Society. The Board's decision will be final.

Expulsion

All expulsions shall be recommended by the principal and be approved by the Board after appropriate remediation programs have been exhausted, after discussion has taken place and after parents are informed (verbally and in writing).

Expulsion Procedures

Background:

This procedure will be followed between Administration and Board when there is a recommendation from Administration for a student expulsion. This procedure is to ensure that the Board remains as neutral to both Administration and the Parents in this situation. The Board will make a final decision about the expulsion once it has received the Administrators recommendation for expulsion and any additional information parents may want to present.

Procedure:

Administration, through their normal course of action involving students, teachers, parents may conclude that an expulsion of a child is in order. The following steps will be followed:

- A written recommendation for expulsion will be delivered from the Chief Operating Officer (Principal) to the Board Secretary.
- A written copy of the expulsion recommendation will be sent to the parents of the respective child.
- A letter will be sent by the Board Secretary to the parents of the child letting them know that an expulsion recommendation has been received from Administration.
- The Board letter to the parents will indicate a time table when the Board will meet to make the final decision regarding the recommendation.
- The Board letter to the parents will ask for their written response to the recommendation and whether or not they plan to attend the Board meeting.
- The Board will meet on the stated day to discuss the expulsion recommendation and the parent's written response and any verbal statements made during the meeting.
- The Board will make a decision regarding the recommendation to expel the child.
- The Board's decision will be provided to the parents in writing and a copy kept with the Board minutes